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15th May 2025

Dear Parent/Carer,

Year 10 Work Experience Deadline

I hope this message finds you well.

This is a reminder that the final deadline to log all Year 10 work experience placements onto Unifrog is **Monday**, **2nd June 2025**. Meeting this deadline is essential, as it allows me time to ensure that all placements are fully authorised and ready to go ahead during the work experience week beginning **Monday**, **30th June 2025**.

If your child has not yet secured a placement, please encourage them to keep looking and reaching out to potential employers. There are also a number of virtual work experience opportunities available on Unifrog that students are welcome to utilise during that week.

Please note that any student who does not secure a placement will be expected to attend school as normal during the work experience week.

Finally, may I kindly ask that placements do not exceed **8 hours per day**, and that, where possible, working hours align with the school day. This is to help ensure that I can carry out the necessary visits and safeguarding checks.

Thank you, as always, for your continued support.

Best wishes,

KStirling

Miss Stirling

